



Site Safety – Container Truck Gate 2018

Please find attached Fraser Surrey Docks' Container Truck Gate Safety Rules and site map.

Enclosed you will find:

- FSD Container Truck Gate Safety Rules:
 - Entering/Exiting the facility
 - Driving in the yard
 - Getting loaded / unloaded
 - Emergency Procedure
- Site Map

Please sign and scan the first page of this document and send to fsdres@fsd.bc.ca as verification that your drivers have received a safety orientation.

Drivers will be checked periodically for compliance. Driver and companies found in non-compliance shall be banned from servicing Fraser Surrey Docks until they are compliant with safety requirements.

The safety orientations are valid for 1 year from the date given.

Fraser Surrey Docks adhere to the Canadian Labour Code and **any violation to the code or the attached policies and procedures can result in an immediate 24 hour suspension with longer suspensions for repeat offenders.**

Regards,

FSD Operations

COMPANY: _____

ORIENTATION DATE: _____

NAME (please print): _____

PORT PASS #: _____

SIGNATURE: _____

FSD CONTAINER TRUCK GATE SAFETY RULES

Topic

Adherence to safety measures while on Fraser Surrey Docks

Scope

All truckers at Fraser Surrey Docks must adhere to the policies and practices listed below, in relation to any and all cargo movement on the dock.

Entering / Exiting the facility

- Steel toed boots and hi-viz vests are mandatory to enter the facility.
- **All truck drivers must swipe out with their port pass when exiting the container gate.**
- Ensure that the container is *unlocked* from your chassis / unlashed from your flat deck *before you enter the yard.*
- *When transiting underneath of the canopy at the FSD Container Truck Gate, please drive as the speed limit is posted as "Dead Slow" which equates to 5 km/hour*
- When stopping/parking underneath the canopy at the FSD Container Truck Gate, please ensure that the truck is not stopped/parked on any speed bumps and that the air brakes have been applied prior to the driver exiting the cab of the truck in order to avoid any risk of the truck rolling
- No arguing with gate personnel or using profanity.
- **Do not plug or un-plug Reefer Containers into FSD reefer points/equipment at any time.**

Driving in the yard

- Drive carefully, *30 km/h max speed.* Follow indicated route.
- Obey all *stop* signs and *stop* lines.
- **Drivers are not permitted to wear hoods at any time while operating vehicles.**
- If you have a problem turn on your emergency flashers. A mobile yard foreman will come and assist you.
- While in the Container Yard *stay in your truck.*
- Watch for pedestrians ensuring you *do not park on designated walkways.*
- *No U-Turns or cutting through blocks* in the yard under any circumstances. A FSD employee will direct you if necessary.
- Cell phone usage: *Mobile devices are prohibited from being used while inside the processing booth or while driving on FSD property.* Calls will be permitted providing the truck is not in motion.
- Stay in your designated lane. Use the overtaking lane only to pass the parked vehicle ahead of you and when exiting the yard.
- Single lane pick-up and drop off, no double parking at any time in any lane.

Getting loaded / unloaded

- Listen for instructions from the machine driver. He/she may ask you to move forwards or backwards.
 - 1 Honk – Stop
 - 2 Honks – Back-up
- Do not move until you see that the machine has released from the container, or it has lifted the container clear of your truck.
- ***Do not lock your container*** to the chassis or flat deck ***until you have left the container yard. Unless otherwise directed by the Gate Foreman***

****Failure to comply with the above rules will result in an immediate 24 hour suspension with longer suspensions for repeat offenders****

In the event of an emergency that will require first aid and emergency services the following procedures are to be followed:

In the event of any serious injury, it is important that a worker should not be moved until the nature of the injury assessed by a qualified person (such as a first aid attendant, paramedic, etc). Due to the potential difficulties that may arise due to removing the injured worker from the site, the following procedures are to be followed:

- Call 9-1-1 Immediately. Fraser Surrey Docks address is **11060 Elevator Road, Surrey.** Also indicate which area of the terminal the accident has occurred. This can be done by anyone with a cell phone
- Assign someone to call Dockside First Aid to the scene to attend and lend assistance. (604) 582-2216
- Assign someone to call FSD Security to ensure Emergency Response vehicles are escorted onto the site.
- Ensure that FSD Operations Superintendents have been notified of the emergency situation. (604) 582-2224

Once emergency personnel arrive, please comply with their instructions and cooperate with all requests.

